

Minutes of Poverest Allotment Committee meeting

Held on Saturday 19th June 2021 at 10:30 in The Shed.

Present: Bill Whatley (BW) Chairman, John O'Connell (JO'C) Treasurer, Derek Fry (DF) Secretary, Sam Whatley(SW) (Membership Secretary) , Graham Garnett (GG), Bob Vine (BV)

Shirley Gore and Anne Robarts have resigned from the committee. The Chairman welcomed Bob Vine, who has been co-opted onto the committee to replace Shirley,

1. Minutes of last Meeting held on 13th March 2021
Agreed as correct record.

2. Matters arising

Improvements to the roadway has been completed. The result is satisfactory although some further attention is required to the corners to the middle and bottom roads. BW to discuss with John Townsend.

The committee would like to thank Padma for providing refreshments during the works on the roadway.

3. Performance Vs Budget

Rents received amount to £4867.66 against a budget of £4350.00
Site Rent and Insurance Premiums have been paid. Water bills been paid to date, although no invoice has yet been received from CW. The shop sales to date are £821.00 giving a balance at Bank of £3306.37, Petty Cash £12.67 and Shop Float of £78.00.

The credit card reader for shop sales is working well. JO'C is not certain it is appropriate for rent payments as there is no record of whose card was used.

4. Site Managers Report

There is a need to cut the hedges on the southern boundary. BW to arrange a small workparty.

An additional ½ Plot to be created in the Northwest corner of the site.

BW will endeavour to obtain an estimate for pollarding the trees on the southern boundary.

Weed Letters have been sent to 21 plot holders along with three 30 day notices to new plot holders who have not made a start on bringing their plots into production. There are currently 14 on the waiting list.

5. Lease Clauses

There is a concern that paths between plots are not being maintained and/or ploholders encroaching upon the paths. BW/SW will identify offending ploholders and sending them letters demanding they resolve the problems in line with clause D of their Terms and Conditions.

A Neighbour has complained of the removal of tress from a plot. Clause E states that ploholders should not cut or remove timber but this does not refere to fruit trees. The trees removed were Damson Plum so no further action is required.

There are a number of Ploholders that have introduced Car Tyres, Doubles Glazing panels, etc. To their plots in contravention of Clause H. BW/SW to identify and instruct the ploholders to remove such items.

6. Insurance Issues.

JO'C has identified that our current insurance policy only includes 3rd party liability on the communal areas of the site. There is no cover for 3rd parties on plots leased to ploholders. A quote was obtained for plots to be included but the premium would increase from £250 to £620pa. It was agreed to raise the issue at the next AGM.

7. Website Maintenance

There have been no updates to the website in recent months and that the web address is difficult To communicate. BV advised that his brother is a web site designer and that, for minimal cost, we can re-establish our

old .org website. DF agreed to speak with Brian Harris advising him we would like to port the website.

8. AGM

It was agreed to hold the AGM, combined with a B-B-Q, on Saturday 7th August 2021.

9. AOB

BV to update notice board outside of the shed.

Shop Hours to be increased to 10am to 2pm on Sundays. BW to organise a rota.

Two new Strimmers are needed. DF to arrange purchase.

Date of next meeting: Saturday 31st July 2021 at 10:30 in the Shed.