

# Minutes of Poverest Allotment Committee meeting Held on Saturday 1st April at 10:30 in The Shed.

Present: Bill Whatley (BW) Chairman, John O'Connell (JO'C) Treasurer, Bob Vine (BV) Deputy Membership Secretary, Rob Winkley, (RW), Denis McCarthy (DM) Graham Garnett (GG).

1. Apologies were received from Sam Whatley (SW), Membersop Secretary
2. Minutes of last Meeting held on 29th October 2022  
Agreed as correct record.
3. Matters arising from minutes not on the agenda  
BV has got signs for underside of a few water tank lids to help remind plot holders to close after use.  
DM to supply staple gun to fix onto lid.
4. Performance Vs Budget  
JO'C advised accounts completed and now passed to RW to verify.  
See attached sheet for figures  
Most rents now collected - a few still to come in but SW chasing as original invoices may have not reached the plot holders concerned due to postal strikes etc.  
Budget for 2023:

Rents income:	£5,200
Costs:	
LB Bromley rent	£510
Water	£1,750
Electricity	£120
Insurance	£630
General costs	£350
Shop	£500
Maintenance	£1,500 (new mower, more road gravel, road drainage works)
Net	£840

Overall in a good position for this year current balance of current account £5,662.07
5. Site Managers Report  
BW will create a list of vacant plots so that the rest of the committee can assist in keeping them clear and ready for re-letting.  
Joan Vine has volunteered to be our Bio-diversity Champion and will be working closely with idverde Bromley with habitat and animal surveys. As soon as she has heard from them she will report to the committee.  
BW advised of a recent complaint made to idverde Bromley direct regarding suspected clearance of animal habitats on our site and an inspection by them was made. The outcome of which was the claim was unfounded and idverde were happy with our site.  
BALGF will be drawing up guidelines for all allotments around the balance between growing and providing natural habitats.
6. Shop Rota  
Shop reopens tomorrow 2nd April - BV to do a FB Group post and SW to follow up with Newsletter email  
BW handed out rota

7. AOB  
Toilets to open and water to be turned on mid April to allow BV time to finish off decortating the ladies.  
JO'C advised weed walk done with BV and no real issues with plots - just one or two but very early days as the growing season has yet to really start. BV to update map on noticeboard and add first names and then a new date will be fixed for the next weed walk.  
BV advised the CCTV camera on the back gate has been smashed off the post and broken, possibly when the recent break in happened. BV to order 2 new ones, BW to arrange 2 new posts for that gate and also for the top corner. BV has 3 new CCTV warning signs to be put around the perimeter.  
Rob Winkley appointed Deputy Site Manager.
8. Date of next meeting  
8th July 2023, 10.30am in shed with an agenda item of setting up AGM

<b>Poverest Allotments Limited</b>					
<b>Accounts as at December 31, 2022</b>					
	Dec-31	Dec-31		Dec-31	Dec-31
	2022	2021		2022	2021
Rent Received	5430	5107.7	Electricity	109.69	112.73
Shop sales	1305.68	1051.68	Water	1740.37	1266.47
Refunded Corporation Tax	183.54		Site Rent	505.89	505.89
Donations for Machines		8.91	M&R	2116.61	4116.72
Deposits forfeited			Insurance	615.14	618.14
Interest	2.85		Shop Purchases	824	1316.91
			Admin	345.17	130.32
			Corporation Tax		183.54
<b>Total Income</b>	<b>6922.07</b>	<b>6168.29</b>	<b>Total Expenditure</b>	<b>6256.87</b>	<b>8250.72</b>
<b>Excess of Income over Expenditure</b>				<b>665.2</b>	<b>-2082.43</b>
<b>Balance Sheet</b>					
				Dec-31	Dec-31
				2022	2021
		Opening Bank balance		343.37	2185.8
		Surplus/Deficit on activity		665.2	2082.43
		Closing Stock		351.45	420.05
		Cash in hand		0	97.9
		Balance at Bank		1345.58	343.37
		Prepaid rent		0	477.75
		Refundable Deposits		6420	240
		<b>Total Cash</b>		<b>1345.58</b>	<b>919.02</b>
		Deferred Liabilities		600	
		<b>Net cash position</b>		<b>745.58</b>	