

Minutes for Poverest Allotment Committee meeting

Held on Tuesday 14th May 2024 7pm

At conservative club, Orpington.

Present, Bill Whatley (BW) chairman, Lesley Adnett (LA) Membership secretary, Graham Garnett (GG), and Denis McCarthy (DM).

1. Apologies

Apologies received from John O'Connell (JO'C), Rob Winkley (RW), Bob Vine (BV)

2. Minutes of last meeting held on 12th March 2024

Minutes agreed as correct record.

3. Matters Arising from the minutes

None

4. Site update

BW advised roads are a massive problem and need to be done ASAP, drain needs to be installed down the bottom road and chippings put down where needed. All so the speed limit is not always being adhered to so to consider putting speed ramps down, 1 on the middle road, 1 by Shirley's plot and 1 down bottom road.

Water tanks need looking into as leaks flagged up by water company.

Water system for toilets also needs looking into.

Action: BW to look into getting digger and to arrange time and date for road maintenance with rest of committee's help.

BW to look at water tanks tomorrow with DM

BW to look into how to set up water system for ladies toilet

5. Treasurers Report

	Actual	Budget
Rents	5243	5100
Rent	174	510
Water	112	1500
Elec	87	350
Admin	222	400
M&R	4	1000
Shop Sales	149	200

Current account balance is at 14/5- £8834.25.

Deposit Account £7178.90

Deposits donated/Forfeited £810

Cash in hand- Machines £119.90

Tax on 2023 accounts £150, will claim refund.

No reply from the lottery fund but have to allow 16 weeks from the 17/3 that takes us to end of June.

Provision in year-end account of £2340 for road and drainage.

Action; JO'C to request tax refund.

JO'C to chase lottery grant if we do not hear anything after 16 weeks.

6. Secretary's Report

Available plots- 19a and 22a need digger and then will be available but need to cut but overgrowth as starting to encroach surrounding plots. 13b will be available as of the 24th of May 24.

Rents all paid except Mr Haywood who has been given 30-day notice.

Weed letters- first walk around carried out on the 11.5.24, Alan Cormack and Karl Mills to receive first weed letter if nothing done in the next 2 weeks, Sinead Boyer 98b to receive second weed letter. Denis Hart needs contacting as extremely overgrown.

Grass levels on paths and on plots are too high and need addressing, recommend an email sent out to address this.

Action- LA to email Karl Mills, Alan Cormack and Denis Hart.

LA to send email regarding grass levels

LA to do second weed walk in 2 weeks

7. Any other business

LA some people are parking up the middle road and in the middle of the road, needs addressing.

LA plots should have a half meter gap between them, some of these gaps have been lost and need to be put back in.

LA items for the newsletter, Badgers trip, grass levels gate padlock number facing up, working parties.

LA ideas from Mrs Black- alternate dates and times, list of jobs on the notice board for people to do in their spare time, Sanctions if people attend no work parties.

BW the diseased tree has been sorted.

Actions:

BV and LA to add suggested ideas to the newsletter. LA to try and re-introduce the gaps when letting out plots. LA to do list for notice board.